Management Documents

Management tools

for mothers' clubs’ savings and loans funds

List of documents / tools included in this document:

[**RECORD BOOK OF DUES PAID TO THE IGA (or RESILIENCE) FUND 2**](#_Toc96697943)

[**RECORD BOOK OF DUES PAID TO THE HEALTH SOLIDARITY FUND (HSF) 3**](#_Toc96697944)

[**MONITORING SHEET FOR INDIVIDUAL LOANS AND REPAYMENT (IGA or Resilience Fund) 4**](#_Toc96697945)

[**MONITORING SHEET FOR INDIVIDUAL LOANS AND REPAYMENT (Health Solidarity Fund) 5**](#_Toc96697946)

**Mothers' club ...............................................; Village of ................................; Year/period: .............................**

### RECORD BOOK OF DUES PAID TO THE IGA (or RESILIENCE) FUND

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| **No.** | **Last name / First name** | **Date: ...............** | **Date: ............** | **Date: ...............** | **Date: ...........** |
| **Amount** | **Amount** | **Amount** | **Amount** |
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| Total |  |  |  |  |

Comments:..............................................................................................................................................................................................................................................................................

**Signatures:**

**Mothers' club ...............................................; Village of ................................; Year/period: .............................**

### RECORD BOOK OF DUES PAID TO THE HEALTH SOLIDARITY FUND (HSF)

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| **No.** | **Last name / First name** | **Date: ...............** | **Date: ............** | **Date: ...............** | **Date: ...........** |
| **Amount** | **Amount** | **Amount** | **Amount** |
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| Total |  |  |  |  |

Comments:..............................................................................................................................................................................................................................................................................

**Signatures:**

**Mothers' club ...........................................................; Village of .................................................; Year/period: .................................................**

**Last name / First name: ..........................................................**

### MONITORING SHEET FOR INDIVIDUAL LOANS AND REPAYMENT (IGA or Resilience Fund)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of granting**  | **Reasons** | **Amount disbursed (CFA francs)** | **Amount to be repaid** | **Expected date of repayment** | **Beneficiary’s signature** | **Actual date of repayment** | **Treasurer’s signature** |
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**Signatures:**

**Mothers' club ...........................................................; Village of .................................................; Year/period: .................................................**

**Last name / First name: ..........................................................**

### MONITORING SHEET FOR INDIVIDUAL LOAN AND REPAYMENT SHEET (Health Solidarity Fund)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of granting**  | **Reasons** | **Amount disbursed (CFA francs)** | **Amount to be repaid** | **Expected date of repayment** | **Beneficiary’s signature**  | **Actual date of repayment** | **Treasurer’s signature** |
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**Signatures:**