**Cereal Bank of........................................................... Period: ................................................. fiscal year 20............**

### minutes

|  |  |  |
| --- | --- | --- |
| **Minutes No.** | **Date:** | |
| Agenda of the meeting: | | |
| **Decisions taken** | **Responsible for implementation** | **Time limit for implementation** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Full names and roles of the SMC members who participated in the meeting:  -  -  -  - | | |
| Names of other people who participated in the meeting:  -  -  -  - | | |
| Total participating members:   * Men \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Women \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

**Signatures:**

Chairperson of the meeting Secretary of the meeting