**Cereal Bank of........................................................... Period: ................................................. fiscal year 20............**

### minutes

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| **Minutes No.** | **Date:**  |
| Agenda of the meeting: |
| **Decisions taken** | **Responsible for implementation** | **Time limit for implementation** |
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|  |  |  |
|  |  |  |
| Full names and roles of the SMC members who participated in the meeting:- - - -  |
| Names of other people who participated in the meeting:- - - -  |
| Total participating members: * Men \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Women \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |

**Signatures:**

Chairperson of the meeting Secretary of the meeting