**Region of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Municipality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Village: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STATUTES OF THE CEREAL BANK GROUP**

**of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECTION 1: CONSTITUTION**

**Article 1:** An organisation of a cooperative nature is hereby constituted between the undersigned and those who will join this organisation *… (context legislation reference).*

**Article 2:** The Cooperative shall be named: \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**Article 3:** The headquarters of this Group is located at **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** in the rural municipality of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

**Article 4:** The legal duration of the cooperative is 99 years.

**SECTION II: AIMS - OBJECTIVES AND ACTIVITIES**

**Article 5:** The Group " \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ " of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** has as its main aim to strive for food self-sufficiency and local development.

**Article 6**: The specific objectives of this cooperative are:

1. Securing crop products through the construction of food storage facilities.
2. Income generating activities for members.

**Article 7:** The activities that will enable the cooperative to achieve its objectives are:

* Periodic fees of \_\_\_\_\_\_\_\_\_\_\_\_\_ per member/year.
* Physical participation of members in all development activities.
* The purchasing of a membership card at the rate of \_\_\_\_\_\_\_\_\_\_.
* Consultation between members.
* Strict adherence to the rules of the partners and the cooperative.
* Technical, material and financial support from donors and partners

**SECTION III: RIGHTS AND DUTIES OF THE MEMBERS OF THE GENERAL ASSEMBLY**

**Article 8:** The General Assembly is the decision-making body of the Group. It is composed of all the members of the Group. This means that the Assembly possesses full powers for the administration and management of the members of the Group. The Assembly is also responsible for:

* Defining and adopting the statutes and internal regulations of the cooperative and their modification.
* Guiding the cooperative's activities in the short and long term.
* Electing the members of the board of directors for the material and immaterial goods of the cooperative.
* Reviewing endorsement applications from new members.
* Imposing sanctions or expulsion on a member who commits offences.
* Paying their membership fees and purchasing their membership card.
* Participating in the organisation's General Assemblies and activities.
* Giving their opinion or applying for a position.
* Respecting the statutes and regulations of the cooperative and partners.
* Reviewing the accounts of the cooperative's planned activities in order to improve cost-effectiveness.
* Reporting on activities for reasons of transparency.
* Paying fines for non-compliance.
* Not using the property of the organisation without the approval of the General Assembly.
* In case of bankruptcy, the board of directors is responsible for the debts of the cooperative.

**SECTION IV: BOARD OF DIRECTORS, PURCHASES AND SALES COMMITTEE AND AUDITORS**

**Article 9:** The members of the board of directors and the auditors shall perform their duties free of charge for a period of three (3) years, renewable from the date of their election.

The Board of Directors is composed of:

* 1 chairperson
* 1 vice-chairperson
* 1 general secretary
* 1 deputy general secretary
* 1 general treasurer
* 1 deputy general treasurer

**Article 10:** There shallbe three (3) auditors. They shall be elected at the General Assembly and shall be responsible for auditing the management of the Group's material and financial assets at any time.

* The cash book
* The portfolio (account)
* The Group’s assets
* The accuracy of the information provided by the executive committee and the Purchases and Sales Committee.

**Article 11:** The Group shall establish a board of directors consisting of six (6) members elected at the General Assembly.

The positions to be filled:

* 1 chairperson
* 1 vice-chairperson
* 1 general secretary
* 1 deputy general secretary
* 1 general treasurer
* 1 deputy general treasurer
* 1 information officer

The board of directors elected at the General Assembly is the supreme body of the cooperative and replaces the GA in case of emergency.

The failure of any activity undertaken results from the incompetence of the board of directors.

**SECTION V: THE GROUP'S CAPITAL**

**Article 12:** The cooperative capital shall be derived from:

* Membership fees
* Products of the cooperative
* Capital borrowed with interest
* Donations ... <To be adapted>

**Article 13:** The Group is entitled to tax and duty exemptions in accordance with the above-mentioned articles relating to exemption. <To be adapted to the context>

**Article 14:** The Group' s oversight is guaranteed by the town hall, which is the administrative representative of the state. Having been approved, the cooperative operates independently. No authority should interfere with its activities in terms of management. <To be adapted to the context>

If necessary, the Group shall call on the oversight authority or any other natural or legal person to provide the assistance it needs to achieve its objectives.

Signed in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_.

The General Assembly.

**Region of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Municipality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Village: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Structure/Organisation header: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project / programme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**STATUTES OF THE CEREAL BANK GROUP**

**of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECTION I. MEMBERSHIP**

**Article 1:** Membership of the Cereal Bank Group (CB) is open to all persons with full civil rights and who accept the statutory texts and regulations of the group.

**Article 2:** To join the CB of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the new member must:

* Have the approval of the General Assembly, which takes decisions based on an absolute majority.
* Fulfil all obligations decided at the General Assembly.

**SECTION II. RIGHTS AND DUTIES OF MEMBERS**

**Article 3:** Membership of the CB group of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is free and voluntary.

**Article 4:** Each CB member shall:

* Accept the statutes and internal regulations.
* Pay for their membership card at the cost of \_\_\_\_\_\_\_\_\_\_, and in-kind dues of \_\_\_\_\_\_\_\_ (units) of (millet or sorghum) payable over two years for members from very vulnerable and extremely vulnerable households.
* Attend all CB meetings unless there is sound supporting evidence.

**Article 5:** Each member has the right to:

* Withdraw from the CB.
* Speak at General Assemblies.
* Decide on all decisions relating to the life of the CB.

**SECTION III. LOSS OF MEMBERSHIP STATUS**

**Article 6:** Membership status is lost in cases of:

* Death.
* Withdrawal (the member wishing to withdraw must expressly state this at the General Assembly).
* Expulsion decided upon by the Assembly.
* Misappropriation of the organisation's assets or attempts to do so.

**Article 7:** In case of death, illness or removal of a member of the cooperative, the General Assembly shall appoint a person to take their place.

**Article 8:** The ordinary General Assemblies will be held six times a year:

1. Before commencing the replenishment of strategic and buffer stocks at harvest (setting purchase prices).
2. Review after the replenishment of strategic and buffer stocks at harvest.
3. Before commencing the transfer of the strategic stock.
4. Review of the transfer of the strategic stock.
5. Before commencing transactions involving the buffer stock.
6. Review of transactions involving the buffer stock.

In case of emergency, the chairperson of the CB may convene an extraordinary meeting.

**Article 9:** All elections to the various positions of the CB Group shall be by simple majority of the registered members.

**Article 10:** In theevent of a vacancy, the incumbent shall be replaced by the General Assembly as soon as possible (one week).

**Article 11:** Theterm of office of the members of the Board of Directors is three years and is renewable. They shall perform their duties free of charge.

**Article 12:** The General Assembly may entrust its members with certain tasks in order to achieve its objectives. These mandated persons shall submit a report upon completion of their task and shall be remunerated by the Group.

**Article 13:** The membership fees are kept in a bank account (savings bank) opened in the name of the Group and the account book is maintained by the general treasurer.

**Article 14:** Only the General Assembly is entitled to withdraw and use these funds. The executive committee alone does not have this right except by special dispensation of the General Assembly.

**SECTION IV. REMUNERATION OF THE PURCHASES AND SALES COMMITTEE**

**Article 15:** The purchases and sales committee receive an annual remuneration of \_\_\_\_\_\_\_\_\_ ($) per bag of \_\_\_\_\_\_\_\_\_ (units) purchased at replenishment and \_\_\_\_\_\_\_\_\_\_\_\_\_ ($) per (unit) of \_\_\_\_\_\_\_\_\_ (units) sold at transfer.

**SECTION V. BONUS OF THE BOARD OF DIRECTORS OF THE AUDITORS.**

**Article 16:** The board of directors and the auditors receive an annual global bonus of \_\_\_\_\_\_\_\_\_\_\_ conditional on the results of the management evaluation.

**SECTION VI. SECURING OF FUNDS**

**Article 17:** After the sale of stocks, the funds are paid directly into the CB's account at the Mutual Association.

**SECTION VII. TRANSFER OF STOCKS**

**Article 18:** The transfer of buffer stock begins each year in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Article 19:** The transfer of strategic stock begins each year in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Article 20:** Food is sold on a cash basis; any form of credit is prohibited.

**SECTION VIII. DISCIPLINE**

**Article 21:** **Each member of the Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is obliged to respect these internal regulations**, the statutes of the organisation and the decisions taken at the General Assemblies.

**Article 22:** In theevent of incompliance with any of these obligations, the member shall be required to give an explanation.

**Article 23:** The General Assembly may sanction any member of the CB. Sanctions vary from a cash fine to expulsion.

**Article 24:** Any misconduct that may adversely affect the interests of the CB Group shall be subject to:

* A request for an explanation.
* A warning with a fine.
* Total expulsion from the Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SECTION IX. FINAL PROVISIONS**

Compliance with and the application of the clauses of these internal regulations are binding on all members. They may be supplemented by the General Assembly if necessary. Any modification of the internal regulations must be notified in writing to the authority that issued the approval within 30 days of the modification.

Signed in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_.

The General Assembly.